Statements & Payments...

New Booking Confirmation Email...

When you receive notification of a new booking, it will state the amount due to you, less our commission and VAT (this is your net income). If your guest has paid for any extras, these will be included in the due amount.

Monthly Statements...

At the beginning of each month you will receive a statement for the previous month's trading, showing in detail the amount owed to you, less our commission and VAT for each booking that stayed during this period. A full breakdown of extras guests may have paid for will also be included.

A bank transfer will be made in accordance with our Business Terms (to the bank account we have on file) within the first 7 working days of the month after the booking has departed.

NB - It's a good idea to keep some of the income made during the peak season available for the quieter months, this will help to cover routine maintenance and any other one-off jobs that may need doing.

Our Management Company Partnerships...

If you have an agreement with our preferred Property Management partners (New Forest Property Management / The Home Management Company), they will send us your Property Management invoice total at the end of each month, and we will deduct it from your monthly statement to pay them directly. You will receive a detailed invoice from them for your records, an example statement you receive from us is below, showing exactly what is paid to you:

Saltwater Cottage

Date of issue: 06 Apr 2022
For period: 01 Mar 2022 to 31 Mar 2022

Date	Booking / item ref	Booking details	Payment ref	Supplier	Income / Expense	Commission	VAT	Total commission	Due to owner	Paid	Balance
Brought fwd											0.00
07 Mar 2022	Booking 5870 balance to owner	John / Saltwater Cottage / 04 Mar 2022 - 07 Mar 2022			650.00	65.00	13.00	78.00	572.00		
14 Mar 2022	Booking 6028 balance to owner	Hipwell / Saltwater Cottage / 11 Mar 2022 - 14 Mar 2022			660.14	66.02	13.20	79.22	580.92		
14 Mar 2022	Dog Fee (booking 6028)	Hipwell / Saltwater Cottage / 11 Mar 2022 - 14 Mar 2022			50.00	10.42	2.08	12.50	37.50		
26 Mar 2022	Booking 6092 balance to owner	Ditchburn / Saltwater Cottage / 19 Mar 2022 - 26 Mar 2022			835.30	83.53	16.71	100.24	735.06		
30 Mar 2022	Booking 6142 balance to owner	Baker / Saltwater Cottage / 26 Mar 2022 - 30 Mar 2022			788.00	78.80	15.76	94.56	693.44		
30 Mar 2022	Dog Fee (booking 6142)	Baker / Saltwater Cottage / 26 Mar 2022 - 30 Mar 2022			50.00	10.42	2.08	12.50	37.50		
31 Mar 2022	Property management and cleaning			The Home Management Co.	-1358.12	0.00	0.00	0.00	-1358.12		
31 Mar 2022	NFE Statement March 2022									1298.30	
					1675.32	314.19	62.83	377.02	**1298.30**	**1298.30**	**0.00**

NB - We are not financial advisors. The information provided here is for general information purposes only and should not be construed as professional financial advice. Always consult with your accountant or a licensed financial advisor before making any important financial decisions.

